

LEPELLE-NKUMPI

LOCAL MUNICIPALITY

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)

2017/2018

Vision, Mission & Core Values

Vision:

"Be financially viable municipality, geared towards the improvement of quality of life of the people, by providing sustainable services".

Mission:

"To effectively and efficiently provide quality basic services and thus make a significant contribution to social and economic development of the community"

Values:

- Honesty ,
- Transparency ,
- *Ubuntu*,
- Consultation,
- Value for time and money,
- Access to information.
- Access to services.

INTRODUCTION

The development, implementation and monitoring of a service delivery and budget implementation plan (SDBIP) is one of the requirements in the Municipal Financial Management Act (MFMA).
In terms of Circular 13 of the National Treasury, " the SDBIP gives effect to the integrated Development Plan (IDP) and the budget of the municipality and will be possible if the IDP and the budget are fully aligned with each other, as required by the MFMA".

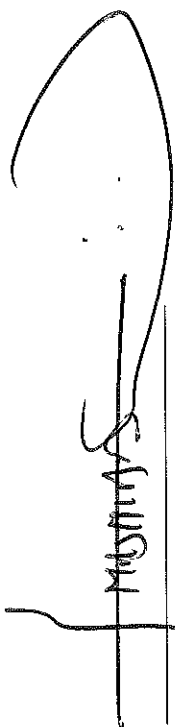
As the budget gives effect to the strategic priorities of the municipality it is important to supplement the budget and the IDP. The SDBIP serves as the commitment by the municipality, which includes the administration, council and community, whereby the intended objectives and projected achievements are expressed in order to ensure that desired outcomes over the long term are achieved and are achieved and are implemented by the administration over the next months.

The SDBIP Concept:

National Treasury, in MFMA circular 13, outlined the concept of the SDBIP. It is seen as a contract between administration, council and community expressing the goals and objectives set by the council as quantifiable outcomes that can be implemented by the administration over the next twelve months.

As a vital monitoring tool, the SDBIP should assist the Mayor and the Municipal Manager to be pro-active and take remedial steps in the event of poor performance. The SDBIP requires the inclusion of targets for the activities that will be undertaken, for physical and measurable progress as well as financially. The top level of the SDBIP includes measurable performance objectives in the form of service delivery targets and performance indicators that are provided to the community, that is, what impacts it seeks to achieve.

These are drawn from the IDP programmes, services and activities that are relevant to each specific directorate as well as the statutory plans that the departments are responsible for. The SDBIPs therefore are the key mechanisms for monitoring the different responsibilities and targets that each department must fulfil in meeting service delivery needs provided to the community.



Mashiane OS
Acting Municipal Manager

27/06/2017

Date



Cllr. Sibanda-Kekana NG
Mayor

27/06/2017

Date

LEGISLATIVE MANDATE

The Constitution of the Republic (1996)

Section 152 of the Constitution mandates local government, among others, to:

- Provides democratic and accountable government for local communities
- Encourage the involvement of communities and community organizations in the matters of local government.

The White Paper on Local Government of (1998)

The White Paper on Local Government (1998) puts forward for the new developmental Local Government system and identifies tools for realising a developmental local government through:

- Integrated Development planning and budgeting;
- Performance management; and
- Working together with local citizens and partners.

Municipal Systems Act (No. 32 of 2000)

The Municipal Systems Act no 32 of 2000, Chapter 6 enforces the idea of local government PMS.

Municipal Planning and Performance Management Regulations (2001)

The Municipal Planning and Performance Regulations (2001) set out in detail requirements for municipal PMS. It entails a framework that describes and represent how the municipal cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organised and managed including the determining of the roles and responsibilities of different role players.

The Municipal Finance Management Act No 32 2003

The Municipal Finance Management Act states requirements for a municipality to include its annual municipal performance report with its financial statement in constituting its annual report. In essence, the Act requires that a municipality must, among other things:

- Audit of performance measurement; and
- Annual performance reports

The Municipal Performance Management Regulations (2006)

The Local Government Municipal Performance Regulations for municipal managers and managers directly accountable to municipal managers sets out how the performance of Section 57 staff will be uniformly directed, monitored and improved. The regulations address both the employment contract and performance agreement of municipal managers and managers directly accountable to municipal managers. It further provides a methodology for the performance management system as well as criteria for performance bonus payments.

Organisational Strategic Objectives:

- To provide sustainable basic services and infrastructure development
- To enhance financial viability and management
- To increase the capability of the municipality to deliver on its mandate
- Promote good governance and active citizenry
- Promote shared economic growth and job creation

KPA	Strategic Objectives (IDP)
Municipal Transformational & Institutional Development	To effectively and efficiently recruit and retain competent human capital, to review human resource policies, to review employment equity plan, To develop Career & Succession planning policy, To develop policy on Reasonable Accommodation for PwD, To review the organizational structure by January 2016, To develop workplace skills plan (WSP), To conduct skills audit, To train Officials and Councilors, To monitor and enforce health and safety compliance, To promote sound Labour Relations, To promote employee wellness, To become an e-Municipality for enhancement of sustainable service delivery, To provide Effective and efficient administration, Ensure compliance with the performance management policy, Regulations, MFMA and MSA by 2016,
Local Economic Development	To improve access to free basic services, To create temporary work opportunities, Reduce unemployment rate from 48 % to 40 % by 2016,

Basic Services Delivery & Infrastructure Investment	To upgrade 50km of roads from gravel to various surfacing and construction of related storm water control infrastructure by 2016, Electrification of 1565 new households extensions by 2016, Construction and maintenance of recreational and community facilities, Provision of sustainable Local Economic Development Infrastructure, To improve access to waste management services to 25% by 2016, To extend refuse removal to un-serviced areas, To protect biodiversity and cultural heritage, enforce environmental compliance and mitigate the impact of climate change,
Financial Viability & Financial Management	Improve municipality's financial planning, expenditure, accounting and reporting capability,
Good Governance & Community Participation	To provide assurance and consulting services to management and Council on internal controls, risk management and governance, To improve risk management systems and protect the municipality from risks, To strengthen capacity to prevent and combat fraud and corruption, To promote the needs and interests of special focus groups, To provide Strategic Support to the Municipality, To strengthen municipal Communication, To promote good governance, To Develop effective and sustainable stakeholders relations, To promote good governance, transparency and accountability on the use of municipal resources. Manage and co-ordinate the 5 year IDP & Budget process plans of the municipality by 2016, Ensure responsive long term planning to grow the local economy through desired jobs by 2016.
Spatial Rational	To improve access to public facilities, To reduce disaster incidents by %, Improve municipality's financial planning, expenditure, accounting and reporting capability, Plan and Manage spatial development within the municipality, Plan and Manage spatial development within the municipality,

Monthly Projections of Revenue to be collected by Source: Year: 2017 and 2018

Revenue by Source	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Revenue By Source	1 360	1 586	1 813	1 473	1 700	2 040	1 473	1 813	2 153	2 040	2 266	(19 717)
Property rates	-	-	-	-	-	-	-	-	-	-	-	22 663
Service charges - sanitation revenue	435	507	580	471	544	652	471	580	689	652	725	(6 306)
Service charge-refuse	-	-	-	-	-	-	-	-	-	-	-	7249
Service charges - other	-	-	-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment	62	73	83	67	78	93	67	83	99	93	104	(902)
Interest earned - external investments	841	981	1 121	911	1 051	1 262	911	1 121	1 332	1 262	1 402	(11 158)
Interest earned - outstanding debtors	267	312	356	289	334	401	289	356	423	401	445	10 146
Dividends received	-	-	-	-	-	-	-	-	-	-	-	4451
Fines, penalties and forfeits	558	651	744	605	698	837	605	744	884	837	930	(8 095)
Licences and permits	377	439	502	408	471	565	408	502	596	565	628	(5 461)
Agency services	13 111	15 297	17 482	14 204	16 389	19 667	14 204	17 482	20 760	19 667	21 852	(183 839)

7 | Page Initial by Acting MM:..... J.O..... Initial by Mayor:.....

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Transfers and subsidies	5 508	6 426	7 344	5 967	6 885	8 262	5 967	7 344	8 720	8 262	9 179	138 864
Other revenue	-	-	-	-	-	-	-	-	-	-	-	196 966
Total	22 519	26 272	30 026	24 396	28 149	33 779	24 396	30 026	35 655	33 779	37 532	153 963

Monthly projections of Operating Expenditure for each vote: Year 2017 and 2018

Expenditure & Revenue by Vote	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	Opex	Opex	Opex	Opex	Opex	Opex	Opex	Opex	Opex	Opex	Opex	Opex
	R	R	R	R	R	R	R	R	R	R	R	R
Employee related costs	5 508	6 426	7 344	5 967	6 885	8 262	5 967	7 344	8 720	8 262	9 179	11 933
Remuneration of councillors	1 579	1 842	2 106	1 711	1 974	2 369	1 711	2 106	2 500	2 369	2 632	3 422
Debt impairment	1 416	1 652	1 888	1 534	1 770	2 124	1 534	1 888	2 242	2 124	2 360	3 069
Depreciation & asset impairment	1 860	2 170	2 480	2 015	2 325	2 790	2 015	2 480	2 945	2 790	3 100	4 030
Finance charges	4	4	5	4	5	5	4	5	6	5	6	8
Bulk purchases	-	-	-	-	-	-	-	-	-	-	-	-
Other materials	994	1 159	1 325	1 076	1 242	1 490	1 076	1 325	1 573	1 490	1 656	2 153
Contracted services	4 565	5 326	6 087	4 945	5 706	6 847	4 945	6 087	7 228	6 847	7 608	9 891
Transfers and subsidies	-	-	-	-	-	-	-	-	-	-	-	-
Other	3 643	4 250	4 857	3 946	4 553	5 464	3 946	4 857	5 768	5 464	6 071	7 893

Expenditure & Revenue by Vote	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Opex												
R												
expenditure												
Total	19 568	22 829	26 091	21 199	24 460	29 352	21 199	26 091	30 983	29 352	32 613	42 397

Monthly projections of Capital Expenditure for each vote: Year 2017 and 2018

Expenditure by Vote	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Corporate Service	1 852	2 160	2 469	2 006	2 315	2 777	2 006	2 469	2 932	2 777	3 086	4 012
Budget and Treasury	-	-	-	-	-	-	-	-	-	-	-	-
Community Services	2 724	3 178	3 632	2 951	3 405	4 086	2 951	3 632	4 313	4 086	4 540	5 903
Planning and Development	-	-	-	-	-	-	-	-	-	-	-	-
Infrastructure Development	3 259	3 802	4 346	3 531	4 074	4 889	3 531	4 346	5 160	4 889	5 432	7 062
Total	7 835	9 141	10 447	8 488	9 794	11 753	8 488	10 447	12 406	11 753	13 058	16 976

Service Delivery Budget and Implementation Plan

Key Performance Area	Outcome	Output	Strategy	Key Performance Indicator	Approved Budget	Baseline	Annual Target	Ward No.	Portfolio of evidence	File/ Verification No.
Basic service delivery	Responsive, accountable, effective and efficient local government system	Provide electrical connections to households in all wards	To improve access to basic and social services infrastructure and maintain existing ones	Number of households electrified by end of financial year	R13 842 500.00	1291 households	Electrification of 961 households in all the identified wards within the municipality before end of fourth quarter	13,30,20,1,28,6,12,24,6,21,19,2,7,25,9 & 11	Summary report on number of household electrified. Completion certificate	Tec 01
Basic service delivery	Responsive, accountable, effective and efficient local government system	Maintain current lighting infrastructure	To improve access to basic and social services infrastructure and maintain existing ones	Percentage of job cards received attended to within two weeks	R 1 455 383.70	100%	Maintain 100% of existing lighting infrastructures within two weeks (as per issued job cards)	All	Monthly summary of the time from jobs cards opened until it was	Tec 02
Basic service delivery	Responsive, accountable, effective and efficient local government system	Provide public lighting infrastructure in a cost-effective way	To improve access to basic and social services infrastructure and maintain existing ones	Number of new high mast lights installed by end of financial year	R 4 900 000.00	16 high mast lights	Install 14 high mast lights in all identified wards before end of fourth quarter	11, 6, 3, 27, 28, 20, 29,22,6,20,12,19	Completion certificate	Tec 03
Basic service delivery	Responsive, accountable, effective and efficient local government system	Provide community, sports/, recreational and child care facilities.	To improve access to basic and social services infrastructure and maintain existing ones	Number of public facilities constructed by end of financial year	R72 060 016.23	34	Construct 23 public facilities in all the identified wards before end of fourth quarter. (5 community halls, 2 crèche, 3 waste transfer, 4 sports facilities, 3 cemetery, 6 buildings)	12,01,27,04,07,06,13,25,29,21,09,30,18,17,16,15,29 & 23	Completion certificate	Tec 04